

Job Details

Job Title : Manager – Leather Procurement (Tannery)
Department : Procurement / Raw Material Sourcing
Reports To : Director / Factory Head
Location : Bantala / Kasba, Kolkata, WB
Salary : As per Industry standard
Joining : Immediate

Key Responsibilities

1. Leather & Raw Hide Procurement

- Procure raw hides/skins, wet blue, crust, and finished leather as per production requirements.
- Develop and manage relationships with slaughterhouses, traders, agents, and suppliers.
- Ensure right quality, thickness, grading, size, and selection as per tannery needs.

2. Vendor Development & Negotiation

- Identify new suppliers and evaluate them for quality, capacity, and compliance.
- Negotiate price, payment terms, delivery schedules, and credit limits.
- Maintain long-term supplier relationships to ensure consistent supply.

3. Quality Control & Inspection

- Coordinate with QC and production teams for leather inspection and grading.
- Ensure procurement meets tannery process requirements and customer standards.
- Handle claims, shortages, quality rejections, and returns.

4. Inventory & Cost Management

- Monitor stock levels to avoid overstocking or production stoppage.
- Maintain cost control and track price fluctuations in the leather market.
- Prepare procurement budgets and cost analysis reports.

5. Compliance & Documentation

- Ensure compliance with environmental norms, LWG standards, and government regulations.
- Maintain proper documentation for purchase orders, invoices, transport, and traceability.
- Coordinate with accounts for payments, GST, and vendor reconciliation.

6. Market Intelligence

- Track market trends, availability, seasonal fluctuations, and price movements.
- Advise management on procurement strategy and sourcing risks.

7. Team Coordination

- Lead and supervise procurement staff and inspectors.
- Coordinate with production, planning, quality, logistics, and accounts departments.

Key Skills & Competencies

- Strong knowledge of leather types, tanning processes, grading, and defects
- Excellent negotiation and vendor management skills
- Understanding of tannery operations and production planning
- Cost analysis and inventory management
- Knowledge of environmental compliance and traceability
- Good communication and leadership skills

Qualifications & Experience

- Bachelor's degree (Leather Technology / Commerce / Business / related field preferred)
- 8–15 years' experience in tannery leather procurement
- Experience in export-oriented or LWG-compliant tanneries preferred



Please send your CV at: mejor@stichwell.com